



# Application for Employment

Thank you for your interest in working at the Co-op! Durango Natural Foods provides food and goods, promotes sustainable practices and follows co-op principles. If this is something you would like to be a part of, grab a pen and tell us a little about yourself!

Today's date: \_\_\_\_\_ Date available: \_\_\_\_\_ Position(s) applying for: \_\_\_\_\_

Your Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Why do you want to work at the Co-op?

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Shifts DESIRED: (*Please circle*) Part-time Full-time Ideal # of shifts per week: \_\_\_\_ Ideal # of hours per week: \_\_\_\_

## Hours you are AVAILABLE to work:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
from:	from:	from:	from:	from:	from:	from:
to:	to:	to:	to:	to:	to:	to:

*DNF will make an effort to accommodate your schedule needs but we can not guarantee a set or specific work schedule.*

Other time commitments (school, another job, volunteer positions, etc.): \_\_\_\_\_

Education	What:	When:
High School		
Advanced or Specialized Education		

## Our Service Vision

*Treat people fairly, consistently and with respect so that they are given a reason to return  
We take pride in giving personalized and knowledgeable service.*

Please give an example of how you can help us achieve our vision as an employee of the Co-op:

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## PRIOR WORK HISTORY: Please list your 3 most recent employers (feel free to attach a resume)

Dates: \_\_\_\_\_

Employer: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Dates: \_\_\_\_\_

Employer: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Dates: \_\_\_\_\_

Employer: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Please describe any skills you have in any of the following areas: Customer Service, Natural Foods, Food Service, Retail Merchandising, Cashiering, Produce, Nutrition, Computers or Cooperatives.

please use reverse side of paper if needed

**REFERENCES:**

Name	Relationship	Address	Phone Number

Were you referred by Co-op employee? \_\_\_\_\_ If yes, who? \_\_\_\_\_

Have you ever been convicted of a felony? If so, give date, place and nature of the offense. (An affirmative answer will not automatically disqualify you from being considered for employment.)

\_\_\_\_\_

If hired, could you show evidence of your right to work in the US? \_\_\_\_\_

I authorize my present and former employers (unless otherwise indicated on this application) to release to the co-op any information concerning my employment, including my job performance. Further, I release all these parties from liability for any damage (except that resulting from misrepresentation) which might result from furnishing this information.

The information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I understand that falsified information or significant misrepresentation or omission of facts called for may disqualify me from further consideration and may be considered justification for dismissal if discovered at a later date. I understand that, if hired, my employment is governed by the Staff Policy of the Durango Natural Foods Co-op Board of Directors, is for no definite period, and may be terminated at any time during my probationary period.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_